

LOVE OUR 'HOOD FUND FREQUENTLY ASKED QUESTIONS (FAQS)

1. When can I apply for the Love Our 'Hood Fund?

The application period is open throughout the year.

All applications must be submitted **at least eight weeks before the project start date** to allow sufficient time for clarifications, processing, and administrative arrangements.

2. What expenses can be supported under the Love Our 'Hood Fund?

The Love Our 'Hood Fund can support the following expenses:

- Venue costs
- Marketing and publicity costs
- Production, material, and logistics costs
- Licensing and legal fees
- Professional service fees
- Insurance costs (where applicable)
- Volunteer meal and transport costs
- All expenditure must be relevant to the project.

3. What expenses are not supported under the Love Our 'Hood Fund?

The Love Our 'Hood Fund generally does not support expenditure beyond the above categories. In particular, it does not support:

- Expenditure committed or made before the effective date of the Agreement
- Start-up costs or capital expenditure (including but not limited to registration or licensing fees, property rental, and any expenditure on office equipment, computer infrastructure and vehicles)
- Cash prizes and vouchers
- Honorariums
- Local and overseas accommodation costs
- Overseas travel costs (including any relevant costs for travelling to and/or from Singapore)
- Costs funded by other sources
- Financial benefit of whatever nature that accrues to the Recipient
- Notional costs, including but not limited to opportunity costs, depreciation and potential income loss
- Costs associated with the employment of staff under a contract of service
- Such other costs or expenses as the Agency may determine from time to time, by notice in writing to the Recipient

4. What kind of projects can the Love Our 'Hood Fund support?

Projects must address municipal issues. Municipal issues include issues pertaining to the upkeep and improvement of common areas in our living spaces such as public cleanliness (littering), animals (pigeon feeding, stray cat feeding, pet dog ownership), neighbourliness (noise, smoking in homes, dripping laundry), use of common areas (cluttered corridors, congregation noise) and illegal parking.

Activities supported can include, but are not limited to:

- Public education campaigns or materials
- Community networks, activities
- Events, workshops, seminars, classes
- Adoption of technology
- Development of prototypes

Supported projects would have been assessed to meet the Love Our 'Hood Fund criteria.

5. How will I know if my application is successful?

You can check your application status via the [OurSG Grants Portal](#) under the tab 'Dashboard' after you sign in. An email notification will also be sent to you when the application result is finalised. If you are successful, you will receive a Letter of Award (LOA) via the OurSG Grants Portal.

The LOA may be issued within 6 weeks from the date your application is submitted.

6. When can I start my project?

You can start your project once you accept the LOA issued to you via the [OurSG Grants Portal](#).

7. If my project application is approved, how and when will I receive the funds from Love Our 'Hood Fund?

For Individuals

In order for us to transfer payment to the bank account that you provide, we require you to submit the direct credit authorisation (DCA) form.

For Organisations

You will need to submit an e-invoice via Vendors@Gov to MSO for the funds to be disbursed to you.

You may claim the Love Our 'Hood Fund in two tranches:

- 40% of approved funding upon your acceptance of the LOA and
- the remaining 60% of approved funding or approved percentage quantum of actual qualifying expenditure incurred less initial advance, whichever is lower, after your project is completed.

Your claim for the second (and final) reimbursement must be submitted within 3 months from the project completion date.

Please note that it can take **up to 1 month to disburse the first tranche**, and **up to 3 months to disburse the second tranche** upon verification of submitted documents.

Unused funds must be returned to MSO within 1 month upon completion of the project.

8. What are the documents that I need to submit to receive my second (and final) reimbursement?

You will need to submit soft copies of the following documents via the OurSG Grants Portal:

- Project completion report
- Duly completed claims form(s)
- Supporting invoice/receipts for all qualifying expenditure. Applicants are to retain the original hard copies for a period of 1 year from the date of submission.
- Any other supporting documents including event photographs, social media post URLs, etc.

Upon verification of the documents, we will inform you of the approved reimbursement amount and disburse the amount within 8 weeks.

We will disburse the amount via bank transfer for individual applicants. Organisations will need to submit an e-invoice via Vendors@Gov to MSO.

9. When do I need to complete the project?

Your project must be completed **within 12 months from the date of your acceptance of the LOA**. Extension of project timeline is assessed only on a case-by-case basis.

Please inform MSO if you need to seek an extension.

10. Can I generate profit for my project?

The Love Our 'Hood Fund allows projects to receive funding from other sources, but the project should not be profit-generating, i.e. total funding received from all sources must not exceed 100% of total project cost.

The Agreement requires the funded recipient to notify MSO of the amount, terms and conditions of other funding sources where relevant, with supporting documents. MSO reserves the right to reduce the approved amount granted to the recipient in such cases.

11. Can my project receive other sources of funding in addition to the Love Our 'Hood Fund?

The Love Our 'Hood Fund does not prohibit supported projects from seeking other sources of funding. However, applicants must submit a declaration for the other fund sources and/or grant(s) applied for or received in the application form.

Applicants may apply additional funding from other agencies or organisations, which include the following:

- Housing & Development Board - The [Lively Places Fund](#) supports projects that help to develop place identity
- National Youth Council - The [Young ChangeMakers Grant](#) provides seed funding for youths to implement projects in the community
- Singapore Kindness Movement - The [Seed Kindness Fund](#) supports kindness community projects by youths

Please note that **projects that are already receiving support from [Our Singapore Fund \(OSF\)](#) or another OSF-funded grant will not be eligible for further support.**

For transparency and proper accountability, projects involving online fundraising elements must adhere to the [Code of Practice for Charitable Online Fund-Raising Appeals](#).

12. Can I apply for the Love Our 'Hood Fund more than once?

You may only submit one project proposal at a time, as resources and the ability to undertake multiple projects are important considerations to ensure the successful completion of each project.

If you wish to apply for a new project to be supported by Love Our 'Hood Fund, you need to complete the approved project successfully before submitting the application for a new project.

13. Does the Love Our 'Hood Fund provide sponsorship?

The Love Our 'Hood Fund is not a sponsorship. It is a grant based on a co-funding basis.